

2021 Manhattan Kick Off Classic Check-in Instructions

Date of Event: February 26th - February 28th, 2021

ALL TEAMS MUST COMPLETE MANDATORY ONLINE CHECK-IN

CHECK-IN VIA GOTSOCCKER

- **Deadline:** Friday, February 19th, 2021 by 10:00 PM **NO EXCEPTIONS**
- Teams that complete online registration will receive a Confirmation Email by **Wednesday, February 24th, 2021 at 10:00 p.m.** Confirmation Email will be sent to the email address listed as “Primary Contact” for this specific event. Please do not send individual inquiries prior to the deadline.
- Online registration documents must include:
 - o State/Club Approved Roster (USYSA or US Club)
 - o Current Player Cards to match roster uploaded
 - o Permission to Travel (not necessary for Region 1 teams)

Directions to Complete Online Check-In:

1. Teams must provide state/US club approved roster and current player cards, including guest player cards.
2. Submission process:

UPLOAD the documents to GotSoccer

- Log in to your team’s GotSoccer page with your username and password.
- Select Tournament name.
- Select the “Documents” tab.
- Select the labels from
- the drop-down list in the “Team Document Upload” box and upload the appropriate files.

Commonly Asked Questions

ROSTER UPDATES (If applicable):

Must notify GotSoccer via email at checkin@gotsoccer.com. After confirmation of your initial check-in, your roster is locked, and you will need to contact GotSoccer to confirm your updated roster.

How do I add a guest player?

Step 1: OBTAIN the guest player's card and medical release form.

Step 2: ADD the guest player to your official Roster (USYSA or US Club), unique jersey number, player identification number, and date of birth to the existing approved roster.

Step 3: SCAN and COMBINE into a PDF document

Can I have different player passes from different organizations?

Mixed rosters will NOT be allowed. No Mixing US Club and USYSA passes; even for guest players.

How do I add a guest player after I submitted my online registration?

Contact GotSoccer via email at checkin@gotsoccer.com to add guest players online. You will need to upload an updated roster with the guest player's information on it (jersey #, name, birth date, player ID #) and upload their player card (either separately or with the rest). Please let GotSoccer know when this has been completed.